Regarding setting up of the Governance Structure and Domain groups for effective implementation of the Integrated University Management System (IUMS) Project.

Government of Maharashtra

Government Circular No: - GAD-मातंसं/061/1/2017/DIT (MH)

Hutatma Rajguru Chowk, Madam Cama Marg,
Mantralaya (Annexe), Mumbai-400032
Date: 3rd April 2018

Introduction:

Government of Maharashtra has envisaged the implementation of the Integrated University Management System (IUMS) project for providing a web-enabled online platform for all the State Universities in Maharashtra. Under the IUMS project, the universities will be equipped with strong ICT backbone for providing a seamless experience for students, faculty, University officials, employees, affiliated colleges and other stakeholders etc. over the coming years.

The High Powered Committee chaired by Chief Secretary has granted approval to the Detailed Project Report (DPR) of the IUMS project in its 119th meeting held on 18th January 2018. The project is being implemented by the Maharashtra Information Technology Corporation (MahaIT). The RFP for selection of system integrator has already been floated by MahaIT and the bid process is under way. The IUMS project is an integrated project involving a wide ranging set of stakeholders ranging from students, faculty, Universities, Higher and Technical Education Department and the IT Department. To ensure effective and time bound implementation of the project, it is necessary to put in place a robust governance structure for overall planning, co-ordination and project monitoring.

Accordingly, the Government has decided to set up a governance structure for the IUMS project.

Government Resolution:-

For the governance and monitoring of the entire project of IUMS project, the following governance structure is being constituted:-

A) IUMS Project Steering Committee (PSC):

There shall be a Project Steering Committee (PSC) which shall provide strategic directions to the project in terms of its vision, objectives and strategic decisions. Project Steering Committee shall be headed by Additional Chief Secretary, Higher and Technical Education Department, Government of Maharashtra.

The broad functions of the PSC include the following, but not limited to-

- Provide overall leadership, vision and direction for the implementation of the Project

- Overall strategic control and decision making on policy matters and provide guidance for successful execution of the project
- Providing sign-offs for various project milestones like SRS, UAT, Go-lIve etc based on the recommendations of the Project Monitoring Committee
- Consideration of matters proposed as change requests/ improvements by various stakeholders and approval of the same
- Review budgetary requirements and financial monitoring of the allocated funds
- Creating a supporting environment for the success of the project with focus on change management and capacity building plans of various stakeholders.

The composition of Project Steering Committee will be as follows:

COMPOSITION	
Additional Chief Secretary, Higher & Technical Education Department, Government of Maharashtra	Chairman
Principal Secretary IT & Chairman of Maharashtra IT Corporation	Vice-Chairman
Vice Chancellor, SNDT University	Member
Registrar, Dr. Babasaheb Ambedkar Technological University, Lonere	Member
Registrar, YCMOU, Nashik	Member
Director, Higher Education	Member
Director, Technical Education	Member
Controller of Examinations, Mumbai University	Member
Managing Director, MahaIT	Member
Director IT	Member
Representative of System Integrator	Member
Under Secretary, DIT	Member-Secretary

The Committee will meet at least once a month.

B) PROJECT MONITORING COMMITTEE (PMC):

A Project Monitoring Committee (PMC) shall be responsible for providing operational directions for day to day operations of the project. The broad functions of the PMC include the following, but not limited to-

- Reviewing the overall progress of the project
- Resolve and provide directions on the technical and operational matters
- Review SI milestone/deliverable sign off report and provide its recommendations to Project Steering Committee
- Ensure proper training and capacity building of concerned stakeholders
- Conducting regular meetings with project key stakeholders for issue resolution
- Coordination between different stakeholders

COMPOSITION	
Principal Secretary IT	Chairman
Joint Secretary, Higher and Technical Education Department	Member
Managing Director, MahaIT	Member
Nodal officers from each of the Universities	**Member**
Director - IT	Member
Under Secretary DIT	Member- Secretary
Project Manager, PMU MahaIT	Member
Project Manager, SI	Member
Other invitees, as per approval of Chairman	Member

The Committee will meet once in 15 days. Since representatives of all Universities are members of this Committee, meetings may be conducted over video conference.

C) **DOMAIN GROUPS**

Domain groups will be constituted for each of the 5 verticals of the IUMS project- Students, Faculty, College, Academic and Administration. Each of the domain groups will be headed by a senior functionary nominated by MahaIT. Each of the domain groups will have 5 domain experts/ representatives of concerned stakeholders nominated by Higher and Technical Education Department. These members will continue to function on the domain groups from date of their appointment till 6 months after "Go-Live" of the IUMS project even if they move to new assignments.

The broad functions of the Domain groups will include the following, but not limited to-

- Provide detailed information regarding the "As-is" position, processes and workflows to the onboarded SI and representatives of MahaIT regarding their domain areas
- Recommend Business Process Re-engineering steps for consideration of Project Monitoring and Project Steering Committees.
- Assist the SI in preparing test cases for User Acceptance Test (UAT) after envisaging all scenarios
- Closely monitor conduct of User Acceptance Testing (UAT) for the respective modules of the IUMS application
- Submit reports regarding User Acceptance Test (UAT) to the Project Monitoring Committee

D) Since the Integrated University Management System (IUMS) is being developed as a pan-State portal, all State Universities should use the portal. Individual Universities should not take up development of any new portal at University level for any of the modules (student, faculty, colleges, academics, and administration) envisaged as part of the IUMS project without the approval of the State Government. After the completion of the bid process and on boarding of system integrator,

the detailed implementation schedule for the IUMS project and details of the annual student convenience fee, annual student examination fee and annual college convenience fee will be communicated to all Universities. The Higher and Technical Education Department (HTED) should bring this to the notice of all universities and stakeholders.

This Government Circular of Maharashtra Government is available at the website www.maharashtra.gov.in. Reference no. for this is 201804031706228211. This Circular has been signed digitally.

By order and in the name of the Governor of Maharashtra.

Leena Ashish Sankhe

Digitally signed by Leena Ashish Sankhe
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(Leena Sankhe)
Under Secretary - IT
Government of Maharashtra

To,

1. Secretary to the Hon'ble Governor of Maharashtra,
2. Additional Chief Secretary to Hon'ble Chief Minister,
3. Personal Secretary to Minister of Higher and Technical Education
4. Personal Secretary to Minister of State for Higher and Technical Education
5. Personal Secretary to Minister of State (Information Technology)
6. Personal Secretary to All Ministers/All Ministers of State,
7. Chief Secretary, Government of Maharashtra,
8. Additional Chief Secretary/Principal Secretary/Secretary of All Departments,
9. All Vice-Chancellors,
10. All Registrars
11. Principal Secretary, Maharashtra Vidhan Mandal Sachiwalaya Mumbai,
12. Accountant General (Audit/A&E), Maharashtra 1/2 Mumbai/Nagpur,
13. Pay and Accounts Officer, Mumbai
14. Residential Audit Officer, Mumbai
15. Select file, DIT, General Administration Department